



# Birchgrove Primary School

September 2023

Wednesday 6<sup>th</sup> September 2023

Dear Parent/Guardian,

Welcome back to a new and exciting school year! I hope you all had an enjoyable summer holiday. Your children have come back full of enthusiasm, look fantastic in their uniforms and they have settled quickly into their new classrooms.

## **SCHOOL TIMES & ENTRANCES**

Please note the timings and entrances below. If your child is late, please accompany them to the main office/entrance gate. This procedure minimises disruption to the children who have already started lessons and their teachers and in case of a fire, enables us to know accurately how many people are in the building.

<b>Monday - Thursday</b>			
<b>Year Group</b>	<b>Entrance</b>	<b>Drop off</b>	<b>Collection</b>
Nursery AM	Heol Dulais (Bus Stop)	9am	11:10am
Nursery PM	Heol Dulais (Bus Stop)	1pm	3:10pm
Reception	Heol Dulais (Bus Stop)	8:45-8:55am	3:20pm
Year 1	Main entrance – Y1 Gate	8:45-8:55am	3:20pm
Year 2	Heol Dulais (Upper Gate)	8:45-8:55am	3:20pm
Year 3	Heol Dulais (Upper Gate)	8:35-8:45am	3:30pm
Year 4, 5 & 6	Main entrance	8:35-8:45am	3:30pm

<b>Friday</b>			
<b>Year Group</b>	<b>Entrance</b>	<b>Drop off</b>	<b>Collection</b>
Nursery AM	Heol Dulais (Bus Stop)	9am	11:10am
Nursery PM	Heol Dulais (Bus Stop)	1pm	3:10pm
Reception	Heol Dulais (Bus Stop)	8:45-8:55am	12:50pm
Year 1	Main entrance – Y1 Gate	8:45-8:55am	12:50pm
Year 2	Heol Dulais (Upper Gate)	8:45-8:55am	12:50pm
Year 3	Heol Dulais (Upper Gate)	8:35-8:45am	1pm
Year 4, 5 & 6	Main entrance	8:35-8:45am	1pm

## **WELCOME MEETINGS**

We are giving you an opportunity to meet your child's teachers and discuss any matters regarding your child's education. Please see below the times for each year group. The meetings will be held in the Lower Hall, so please use the main entrance gate. We look forward to seeing as many of you as possible.

Reception	Mon 11 <sup>th</sup> Sept 4:30pm
Y1 & Y2	Tues 12 <sup>nd</sup> Sept 4:30pm
Y3 & Y4	Weds 13 <sup>th</sup> Sept 4:30pm
Y5 & Y6	Thurs 14 <sup>th</sup> Sept 4:30pm

## **SCHOOL MEALS**

As you will be aware, Swansea have introduced a new online payment system – iPayImpact. Your child will have come home with a letter in July containing their account details. Please ensure you have registered for an account as soon as possible and if they choose school meals, please ensure their account is topped up beforehand (Y4-Y6).

Universal Free School Meals have now been rolled out to children in Reception – Y3 so no payment needs to be added to their accounts. The aim is that UFSM will be rolled out to further year groups and will update you on this in due course.

## **ATTENDANCE**

As we enter a new school year, Miss Llewelyn along with our Education Welfare Officer, will continue to monitor pupils' attendance closely in order to avoid Fixed Penalty Notices being issued. Please note that if your child is absent for any reason, this must be reported through to the absence line by 8:30am and please continue to keep the school informed if your child will be off for more than one day. If you are planning a holiday, please ensure you have completed a Holiday Request Form; these can be found on our website or alternatively, you can collect one from the school office.

## **CLASS DOJO**

A reminder that we ask all parents to sign up to Class Dojo. All communication and daily updates are sent via Class Dojo so it is imperative that you sign up to receive this. If you do not have a Class Dojo account, please speak with your child's teacher or the school office.

Yours sincerely,

Mr. M. O'Brien  
Headteacher

<b>Date</b>	<b>Event</b>
<b>30<sup>th</sup> Oct – 3<sup>rd</sup> Nov</b>	<b>Half term</b>
<b>22<sup>nd</sup> Dec – 8<sup>th</sup> Jan</b>	<b>Christmas Holidays</b>
<b>12<sup>th</sup> Feb – 16<sup>th</sup> Feb</b>	<b>Half term</b>
<b>22<sup>nd</sup> Mar – 8<sup>th</sup> Apr</b>	<b>Easter holidays</b>
<b>6<sup>th</sup> May</b>	<b>May Day Bank Holiday</b>
<b>27<sup>th</sup> May – 31<sup>st</sup> May</b>	<b>Half term</b>
<b>19<sup>th</sup> July</b>	<b>End of term</b>

