

Birchgrove Primary School,  
Heol Nant Bran,  
Birchgrove,  
SWANSEA SA7 9LS



Ysgol Gynradd Gellifedw,  
Heol Nant Bran,  
Gellifedw,  
ABERTAWE SA7 9LS

Headteacher: Mr. M. O'Brien  
Deputy Headteacher: Mrs M Hockin

Telephone: 01792 814814  
Email: Birchgrove.Primary@  
swansea-edunet.gov.uk

8<sup>th</sup> March 2021

Dear parents/carers,

I can now confirm the following details for the return to school of all Key Stage 2 pupils on **Monday 15<sup>th</sup> March**:

**Home learning will finish on Wednesday 10<sup>th</sup> March. Staff will have planning and preparation days on the Thursday 11<sup>th</sup> and Friday 12<sup>th</sup>,** to ensure risk assessments, processes and systems are suitable, and to ensure we can welcome pupils back safely.

<u>Group</u>	<u>Arrive</u>	<u>Depart</u>
<b>Y3</b> Miss Jeffreys & Miss Murphy	Breakfast Club Entrance 8.50 – 9.00 am	Breakfast Club Entrance 3.00 – 3.10 pm
<b>Y4</b> Mr Morgan & Mrs Rees/Williams	Main Entrance 8.50 – 9.00 am	Main Entrance 3.00 – 3.10 pm
<b>Y5</b> Mrs Roberts & Miss Williams	Main Entrance 9.00 – 9.10 am	Main Entrance 3.10 – 3.20 pm
<b>Y6</b> Mr Bennett & Mr Middleton	Main Entrance 8.40 – 8.50 am	Main Entrance 2.50 – 3.00pm

Staff are really looking forward to seeing the children and they will be following LA and WG guidance. Please note that the LA has stated that attendance will be compulsory for all children and home learning will no longer be offered for these pupils after Wednesday 10<sup>th</sup> March. If there is any reason why your child will not be able to attend, please contact Miss Llewellyn as soon as possible. Below are some Key Points for information; these are subject to ongoing review and change.

- Social distancing measures will be in place between children and staff where possible, but be aware that we cannot guarantee social distancing at all times.
- The school will have a very detailed Risk Assessment and Operational Plan (produced alongside City and County of Swansea) in place to ensure the school environment is as safe as possible for your children.
- Strict hygiene and cleaning routines will be in place, including regular handwashing. All children will have hygiene and behaviour expectations explained on arrival.
- Please be aware of the symptoms of COVID-19 (flu like symptoms, a continuous cough, high temperature, loss of taste and/ or smell, rash) and **ensure that you or your child do not come to school if symptoms are present.**
- Please be aware that whilst every effort has been made to mitigate the risk to staff, pupils and public, however, it is noted that total mitigation of the risk of contamination/infection with COVID-19 is not possible.
- To ensure the safety of all pupils, the school will continue to operate a staggered entry to the premises in the morning, and a staggered exit at the end of the school day.
- **Please be familiar with the current expectations for the safe entry and exit of each child to the school premises:**



**Always be the best that you can be**

1. **When outside the school gates, follow the social distancing guidelines given by Public Health Wales, ensuring you stay 2M apart from others.**
  2. **If waiting to drop off or receive your child, stay 2M apart from others at all times.**
  3. **You must wear a mask when dropping off and collecting your child.**
  4. **If using a car to bring your child to school, please park responsibly and in line with the law and Highway Code.**
  5. **Please leave the area immediately after dropping your child off or collecting your child.**
  6. **Please be aware that all children will need to be accompanied by their parents until they are received into the care of school staff. Additionally, all pupils must be met by a parent at collection time.**
- To ensure the safety of all children and staff, visitors to the school building will be strictly limited. Should you wish to speak with a member of staff, please telephone the school office as all meetings/appointments will be undertaken over the telephone and not in person.
  - If your child becomes unwell during the day, you will be contacted by the school office and asked to collect him/her as soon as possible. **Please ensure that the school has your current telephone number if this has changed recently.**
  - Breakfast Club and After-school club will not be able to operate when school resumes after the half term break. This will be reviewed during the course of the term and you will be updated of any changes.
  - Hot dinners will be available from Monday 15<sup>th</sup> March. Please ensure there are funds in your Squid account if you require a dinner and the menu is on the school website.

As always, if you have any questions or concerns, please contact the school by email in the first instance. A huge thank you to all the staff, pupils, parents, and indeed the whole school community, for the support and resilience shown during this time.



Matthew O'Brien  
Headteacher



**Always be the best that you can be**